DEMOBILIZATION PROCESSES, POLICIES AND PROCEDURES

REFERENCES

- **MARADMIN 257/03 – Total Force Manpower Guidance for Deactivation (IRR/IMA centric)**

- **CMFR 061806ZJun03 - Administrative Letter of Instruction for Deactivation of SMCR Unit/Det Personnel**

- **CMFR 291841ZJul03 – Clarification to COMMARFORRES Admin LOI for Demob**

DEFINITIONS

- **DEMOBILIZATION**
  - **The PROCESS in which a Marine(s) is released by the GFC**

- **DEACTIVATION**
  - **The ACTION of releasing a Marine(s) from Active Duty**

CONCEPT OF DEMOBILIZATION/DEACTIVATION

- **GFC determines Mission Complete, COMUSMARCENT TPFDDs return of Marines**
- **Marines are Demobilized at the ILOC by the GFC/UNIT**
- **TAD Excess is terminated by GFC/MOBRUC Admin. Marines redeploy to the RTC**
- **Units remain COCOM under JFCOM and are commanded by MARFORLANT until Deactivation**

CONCEPT OF DEMOBILIZATION/DEACTIVATION

- **CMC (PP&O) coord w/ MFR & MFL directs the deactivation of SMCR units/dets**

- **Deactivation is completed on an INDIVIDUAL basis**
  - **Deactivation date is contingent upon the Member (Terminal Lv, Selling Lv, 90 day authorization, etc.)**

CONCEPT OF DEMOBILIZATION/DEACTIVATION

- **CMC Deactivation message has no bearing on Individual Members**
  - **CMC Designated Deactivation Date**

- **Upon Individual Deactivation, members are “dropped” from Active Duty and must be rejoined to the SMCR Unit**

POLICIES & PROCEDURES

- **90 DAY AUTHORIZATION FOR TRANSITION OR UNIT ASSISTANCE**
  - **Unit Members are granted 90 days – effective date the Maine returns to the RTC**
  - **PWST Members are granted 90 days – effective PWST designated deactivation date**
  - **Requests to exceed 90 days require MSC Approval**
  - **90 days may only take Marine up to original EAS/ECC**
    - **Additional time beyond initial 12mo activation period will be through regular ADSW**

POLICIES & PROCEDURES

- **ADSW executed IOT provide transition (beyond initial 12mo activation period or extension)**
  - **Regular ADSW entitlements – NOT 12302 or 12301D**
  - **Per DFAS, BAH will be changed to BAH-II**
  - **Leave may be sold or Carried forward per IC 33-02 of the DODMFR changing para 350101**

POLICIES & PROCEDURES

- **SCHOOL/PME**
  - **Members attending a School or PME at the time of demobilization may complete school**
  - **Extensions beyond 90 days will not be granted IOT attend a school**

- **ILOC LEAVE/SPECIAL LIBERTY**
  - **Commanders are discouraged from granting Leave/Special Liberty at ILOC**

POLICIES & PROCEDURES

- **TRANSITIONAL HEALTH CARE**
  - **Determined by Cumulative Active Duty**
  - **< 6yrs = 60 Days**
  - **> 6yrs = 120 Days**

- **DRILL/AT UPON DEACTIVATION**
  - **Determined by duration of Activation**
  - **3+ months = No AT for remainder of FY or 6 mo (whichever is longer) & No Drill for 60 days**
  - **-3 months = No AT for 6 mo & No Drill for 60 days**

POLICIES & PROCEDURES

- **Medical/Legal Hold**
  - **Not Considered CofG until end of Orders**
  - **Submit CofG by last U&E prior to EAS/ECC**

POLICIES & PROCEDURES

- **Medical Hold requirements**
  - **Keep KM Component Code**
  - **As soon as Marine is determined to be medically unfit **Report Mob Status Code of “GG”****
  - **Do not wait for CofG entry**
  - **RTC will have to modify activation orders as appropriate**

POLICIES & PROCEDURES

- **Legal Hold**
  - **Keep KM Component Code**
  - **Retain by the GFC – Do NOT return to RTC**
  - **If Marine is discharged as a result of a Courts Martial, Discharge from Active Duty**
  - **RTC will have to modify activation orders as appropriate**

POLICIES & PROCEDURES

- **PHYSICAL EXAMINATION REQUIRED**
  - **If member's physical is outdated**
  - **Upon member's request**
  - **As determined by Health Care Provider**

- **MEDICAL EVALUATION REQUIRED**
  - **Report of Medical Assessment – All**
  - **Post Deployment Health Survey & Assessment (PDHA) – All who deployed OCONUS**

POLICIES & PROCEDURES

- **MEDHOLD VS RELEASE FROM ACTIVE DUTY**
  - **Members requiring a more detailed evaluation or treatment will WITH THE MEMBER'S CONSENT be retained on active duty beyond the Orders End Date**
  - **If the member requests to be released at the end date of their Orders, submit for NOE**
- **TRI-CARE DENTAL REENROLMENT**
  - **Required upon deactivation**

POLICIES & PROCEDURES

- **PREGNANCY**
  - **Do not retain on Active Duty**
  - **Ex-Service Member Maternity Care NAVMEDCOMINST 6320.3B**

- **LEAVE**
  - **Encouraged to use accrued Leave**
  - **May sell back excess of 60 days**
  - **May request extension of orders per MARADMIN 45-03**

POLICIES & PROCEDURES

- **SANCTUARY**
  - **MARADMIN123/03**
  - **18 Years total Cumulative Active Duty**
  - **Notify CMC (MP)**
  - **Retained until Retirement Eligible**
  - **Eligible for World Wide Assignment**

POLICIES & PROCEDURES

- **GFC REQUEST TO RETAIN MEMBER**
  - **Message Request via SMCR Chain**
  - **MFR Approval**
  - **MFR Direct Orders Mod if required**
  - **Not authorized to retain beyond initial EAS/ECC**